



Clár Éire Ildánach  
Creative Ireland  
Programme  
2017–2022



## Creative Ireland Kerry

### ***Creative Communities Awards Scheme 2018***

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The Creative Ireland Kerry (CIK) Programme is a collaboration between Creative Ireland and Kerry County Council. The vision of Creative Ireland is that every person living in Ireland will have the opportunity to fully realise his or her creative potential.

**The Creative Ireland Vision for Kerry is: to ensure people across Kerry truly value and experience creativity. Through creativity we will (1) cultivate wellbeing in communities; (2) increase people's participation in and ownership of creative experiences whilst (3) growing Kerry's creative profile.**

The focus of this scheme is to **enable creativity in every community**. The Creative Communities Awards Scheme is a result of a public consultation process which was undertaken by Kerry County Council in 2017. Award sums will vary in value, depending on the number of meritable applications, with due regard to geographical spread. This is a competitive process. Applicants must demonstrate how they might access additional funds to develop the project, should they not secure the full amount requested. **Applicants are reminded that that 2018 is Bliain Na Gaeilge and the European Year of Cultural Heritage**

#### **Conditions:**

1. Projects must take place in Kerry in 2018, have a clear collaboration with an identified community group/ community of interest/ geographical group segment/ target sector who have agreed to participate with a creative practitioner/s. Projects must be relevant to Kerry with a defined ambition and clearly outlined outcomes.
2. Enhance the experience of creativity with good citizen participation and engagement.
3. Have a tangible outcome with a showcase event/launch/talk etc. free of charge.
4. Be cultural in nature and reflective of the ideas, way of life, customs and social

- behaviours of people in Kerry.
5. Be a feasible project which will cultivate well-being in the participating community, with a realistic financial basis providing good value for money.
  6. Applicants must have a bank account and have a tax clearance certificate.
  7. Projects must be accessible to diverse audiences and participants, be inclusive in theme and approach.
  8. Observe Codes of Practice Observance; Child First Guidelines including appropriate Garda Vetting procedures, Health & Safety Regulations, Equal Opportunities policies and procedures must be in place and adhered to where relevant and in all cases.
  9. Align with Pillar 2 of the national Creative Ireland programme “**Enabling Creativity in Every Community**”. For more information on Creative Ireland see <https://www.chg.gov.ie/arts/creative-arts/creative-ireland-programme/>
  10. Canvassing of elected representatives will disqualify the applicant.
  11. Applications must be submitted on the official application form, 3 hard copies to be submitted to The Arts Office, Kerry County Council, Rathass, Tralee by 1pm Thursday 19<sup>th</sup> April 2018. (1 copy of support materials is sufficient).
  12. Projects must be completed by December 19<sup>th</sup> 2018.

#### **GUIDELINES:**

**Creative Ireland Kerry** is accepting applications from communities who can link with creative (arts, craft, heritage, Irish language, digital media etc) practitioners for projects that reflect the Creative Ireland ethos. Alternatively creative practitioners can lead the application but must show collaboration with a community.

- A)** Creative practitioners must have studied in their field and must bring experience to the project; experienced practitioners in managing intellectual property, or in arts management, in advertising, architecture, craft, design, digital media, fashion, heritage, music production, performing arts, production management, publishing, radio, TV and film may also apply.
- B)** The critical aspect is the transferable nature of the creative skill and how it will mobilise a collaboration with a large community. Applications must ensure a significant degree of community participation, community impact and engagement. The community must benefit from the project. The project can have sight of the longer term, and can display how it might manifest over the five years of the Creative Ireland Kerry programme, were it able to continue.

## All projects will be evaluated using the following marking scheme

<b>1.</b>	The degree of commitment and engagement proposed between the creative practitioner and the community	300
<b>2</b>	The scale of the project in terms of ambition, cultural relevance and proposed outcomes	250
<b>3</b>	The project costing-its accuracy and value for money	250
<b>4</b>	The applicant's experience and project management track record-the feasibility of completing the project	200
	<b>Total</b>	<b>1000</b>

## FUNDS

### What fund amounts are available?

Fund amounts will be for a minimum of €500 and a maximum of €3,000. Kerry County Council Creative Ireland Culture team will evaluate each application, external expertise may be sought. A total budget of €20,000 is available to the Scheme.

There is no guarantee of funding for events which achieve the minimum eligibility criteria. The fund is limited and eligible applications will be evaluated on a competitive basis.

### What is not eligible from the fund?

- Projects that are profit making or commercial
- Projects that donate large portions of income to charity, the cost of items for resale are ineligible
- Capital and infrastructure projects
- Projects such as statues, dedications and plaques
- Applications whose funding requires considerably more than the fund can supply
- Poorly composed applications, lacking in relevant details as requested on the application form

- Applications from Schools and Festivals for core activity are not eligible, however where the wider community is directly engaged on a specific project, applications will be considered.

### **If I am successful how do I draw down the Fund?**

Payment will only be made **after the event has taken place**. To receive payment, the successful applicant must complete a short **Post Event Report Form** (to be supplied by Kerry County Council) and provide the following:

- Evidence that the event has taken place (e.g. photographic evidence)
- A written report with feedback from participants
- Receipts for all items and the full costs

Kerry County Council reserves the right to audit the records pertaining to any event to ensure compliance with the Kerry County Council guidelines. Funding not claimed by mid-December 2018 will be cancelled.

### **How will I know if my group has been successful?**

Successful applicants will receive a Letter of offer. This letter will form the contract between Kerry County Council and the organiser and will detail all conditions and requirements.

## **ACKNOWLEDGEMENT OF FUNDING**

Once you have been notified that you have been successful in receiving funding, you must ensure that your event is promoted as part of this initiative and appropriate guidelines to support this will be included with the letter of offer.

**Kerry County Council & Creative Ireland logos must be acknowledged on all publicity, press and marketing material produced about the undertaking or event.**

## **D) FREEDOM OF INFORMATION**

Kerry County Council proposes that the following information relating to this grant application competition will be made available on request:

1. Name of the successful applicants.
2. Reasons an applicant did not qualify for grant consideration.

Kerry County Council undertakes to use its best endeavours to hold confidential any information provided by applicants' subject to its obligations under law, including the Freedom of Information Act 1998 and 2003. Applicants are requested to consider if any of the information supplied should not be disclosed because of its sensitivity. If this is the case, candidates should, when providing the information, identify same and specify the reasons for its sensitivity. If such information is not identified as sensitive and Kerry County Council upon consideration does not deem it sensitive, then such information is liable to be released in response to a Freedom of Information request without further consultation with the applicants. Kerry County Council will consult with any candidates about sensitive information prior to making a decision on any Freedom of Information Act request received.

## **E) DATA PROTECTION**

This fund is publicly advertised and is competitive. Successful recipients' names and project proposals will be detailed to media (radio, press and social media) and in reports. Contact details will be made available to media and funding agencies upon request with regard to information or publicity relating to the funded project. Images of recipients and the activity funded by Creative Ireland Kerry, will be used for documentation purposes, in reports as well as for publicity to local and national media outlets. It will also be used to inform funding agencies (Kerry County Council, Creative Ireland via the Department of Culture, Heritage and the Gaeltacht). By applying for the fund, you are agreeing to the above use of your data.



## Kerry County Council Creative Communities Grant Scheme 2018 Application Form

**Please read Guidelines and Criteria before making application.**

### 1. DETAILS

a. Please tick: Creative Practitioner  Artist   
Community Group  Other  Please describe: \_\_\_\_\_

b. Mission Statement: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. Contact Person/s: \_\_\_\_\_  
\_\_\_\_\_

c. Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

d. Telephone/Mobile: \_\_\_\_\_

e. Email: \_\_\_\_\_

f. Website: \_\_\_\_\_

g. Organisation(s) Description (tick all that apply)

LOCAL COMMUNITY GROUP/ ARTS COLLECTIVE/ARTS GROUP	
ARTS CENTRE / VENUE / COLLECTIVE	
COMMUNITY COUNCIL/ CENTRE / GROUP	
ARTIST	
CREATIVE PRACTITIONER	
OTHER (please give details)	

## 2. DETAILS OF THE CREATIVE COMMUNITIES EVENT /PROJECT

What is the title of your proposed event / project? \_\_\_\_\_

\_\_\_\_\_

Where and when will it take place? \_\_\_\_\_

\_\_\_\_\_

**Type of Event / Project**

**Tick one box only**

Celebratory Multi Arts Form Arts Event/Project	
A Heritage/Irish Language/Architecture/Design Project	
Creation of new work with community	
A Specific Drama / Music/ Literature/Film Event/Project	
Seminar / Lecture / Conference	
An Exhibition Style Event/Project	
An Intensive Workshop Programme	
Other (please give details)	

### 3. Please provide a summary of the event / project:

Please include the details on the degree of community engagement with the creative practitioner/artist. Include objectives, proposed outcomes and anticipated impact.

(Min 100 max 300 words).

4. Please provide details of the target audience, the participants and possible wider audience (e.g. children, families, communities etc). Include also the location of the project or target area of the project:

5. Please provide a detailed CV and/or background information on the artist/s and/or creative practitioners, their roles and ambition for the project.

6. Please describe how the project/event aligns with the theme of 'Enabling Creativity in Every Community?'

**7. Please provide information on the expected number of participants and how you will reach them:**

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**8. Please provide a detailed breakdown of costs of this proposal:**

ITEM (e.g., printing, marketing, catering, professional fees etc)	ESTIMATED COST (€)
TOTAL ESTIMATED COST	
TOTAL AMOUNT OF CONTRIBUTION SOUGHT FROM KERRY COUNTY COUNCIL	

**9. Please provide details of your capacity to deliver this project (e.g. previous experience)**

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**10. Has this project received or applied for other sources of funding?**

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please state the source and amount of funding: \_\_\_\_\_

\_\_\_\_\_

**If you are a community group, is your group a member of the Kerry County Public Participation Network?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**11. APPLICANT STATEMENT**

I have completed all relevant sections of this application form and confirm that all information provided is accurate.

Name (printed): \_\_\_\_\_ Signature: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMISSION DEADLINE – THURSDAY 19<sup>th</sup> APRIL at 1pm.**

APPLICATIONS CAN BE SUBMITTED BY HAND DELIVERY OR POST TO:  
The Arts Office, Kerry County Council, Rathass, Tralee, Co. Kerry

Monday to Friday - 9am to 5pm daily

ALL APPLICATIONS SUBMITTED SHOULD BE CLEARLY MARKED  
“Creative Ireland Communities Grant Scheme 2018”

The application form may be typed or hand-written. If written, please complete in block capitals using additional paper where required.

APPLICATIONS CAN BE SUBMITTED BY EMAIL TO:  
[creativekerry@kerrycoco.ie](mailto:creativekerry@kerrycoco.ie)

Please scan and then email with the appropriate signature(s) of the organiser.  
Applications submitted to any other email address will not be accepted.  
You will receive a formal acknowledgement of your application.