



Kerry County Council
Tralee Business Incentive Scheme
Application Form

| Section 1 -Applicant Details | | |
|-------------------------------------|---|--|
| 1.0 | Applicant Name (If company provide details of owner(s)/directors) | |
| 2.0 | Applicant Address | |
| 3.0 | Contact Telephone Number | |
| 4.0 | Contact email Address | |
| Section 2 – Property Details | | |
| 5.0 | Address of vacant property to be occupied | |
| 6.0 | Eircode of Property | |
| 7.0 | Area(s) of property to be identified in new use (basement, ground floor, first floor etc.) Total area in Sq. meters | |
| 8.0 | Is the property owned or leased by the applicant | Owned Leased for ____ years |
| 9.0 | Length of time the unit has been vacant | |
| 10.0 | Last Known use of property | |

Section 3 – Details of Proposed Use

| | | |
|------|--|--|
| 11.0 | Does the property in question have planning permission for the proposed use? (Please provide Planning Application number) | |
| 12.0 | Does the proposed use comply with the permitted use or is there a change of use? | |
| 13.0 | Is the building a protected structure? | |
| 12.0 | What will be sold in the unit? (List items to be retailed) | |
| 13.0 | Date trading expected to commence | |
| 13.0 | What stage is the business at? (pre-start up, start-up, growth) | |
| 14.0 | Have you (the applicant or company or a connected person) registered a similar business within the last two years and if so where? Please state Name/Number, Street, Town) | |
| 15.0 | Please outline proposals for ground floor shop window (if applicable) | |

Section 4 – Financial Details

| | | |
|------|---|--|
| 16.0 | Give the receipt number or attach copies of receipts for the following (if applicable paid for the subject site): Development Contributions Rates for applicable year | |
| 17.0 | Please complete the attached de Minimis grant aid section | |
| 18.0 | Taxation Registration Number | |

Section 5 – Further Information

19.0 Use this section to submit any other details to support your application

Section 6 – Declarations

20.0 I declare that:

All information provided by me in this application is to the best of my knowledge, truthful and accurate and this property has not been open for trade by myself in the two years preceding this application. I also understand that any information provided by me may be shared with relevant organisations/agencies as is required for the full evaluation of this proposal and to minimise duplication.

Signed (by applicant):

Date:

Monitoring of de Minimis Aid

This section must be completed by all applicants for the Business Incentive Scheme

In accordance with the De Minimis rule (Commission Regulation (EC) 1998/2006) the overall limit of De Minimis aid shall not exceed €200,000 over any three-year period. State aid rules for the EU provide that small amounts of aid, up to €200,000 in any three-year period to any one firm, are regarded as too small to significantly affect trade or competition in the EU. Such aid is classified as De Minimis aid. Various schemes of this type are operated in Ireland by a range of Departments and agencies. The De Minimis rule applies to both the project and the promoter. Whether funding constitutes De Minimis aid depends entirely on the proposed activity. The De Minimis rule applies to all initiatives involving economic activity. It is necessary therefore for applicants to the BIS to inform the Council as to the amount of public aid received over the last three years.

To be completed if you received public funding from any source over the past three years

I confirm that I have/my company/ organisation has been granted the following de Minimis aid within the past three years (details to be supplied)

Name of organisation(s) providing aid:

Amount of aid received:

Date grant was awarded:

Items for which aid was received:

Signed:

Date:

To be completed if you have not received funding from any public source in the past three years

I confirm that I/my company/ organisation have not received De Minimis aid within the past three years

Signed:

Date: