

**KERRY COUNTY COUNCIL  
PRE PLANNING  
APPLICATION FORM**



*Comhairle Contae Chiarraí, Áras an Chontae, Trá Lí, Co. Chiarraí*  
Guthán: (066) 7183582 E-mail: [plan@kerrycoco.ie](mailto:plan@kerrycoco.ie) Faics: (066) 7120328  
**Kerry County Council**, County Buildings, Tralee, Co. Kerry  
Tel: (066) 7183582 Web: <http://www.kerrycoco.ie> Fax: (066) 7120328

**All personal data collected is in compliance with the requirements of the General Data Protection Regulation (GDPR) 2016, and Data Protection Acts 1988 to 2018. Individual privacy notices for each section/service are available at [www.kerrycoco.ie](http://www.kerrycoco.ie)**

Kerry County Council, pursuant to Section 247 of the Planning and Development, Acts 2000, (as amended), hold consultations with interested parties who may wish to make a planning application for a development in the ~council's functional area. Kerry County Council, as the Planning Authority will keep a record of any such consultations, which will be a matter of public record at planning application stage. The carrying out of such consultations shall not prejudice the performance by the Planning Authority of any other of its functions under the above Act, or any Regulations made under the above Act, and cannot be relied upon in the formal planning process or in legal proceedings.

<b>Name of Applicant:</b>	<b>Address of proposed development(incl townland):</b>
<b>Name of Landowner (if different):</b>	
<b>Interest in Property: If the property/plot is for sale and you do not have a legal interest in the property a pre planning meeting <u>cannot</u> take place with the Planning Authority and you are advised to engage with an independent Planning professional. If you are the vendor you may have a pre planning meeting with the Planning Authority.</b>	

*Kindly attach appropriate Ordnance Survey Site Location Map (sufficient to identify the exact site within its geographical context) and photographs showing the context of the site i.e. adjacent land/buildings and general topography (if rural) and a map illustrating the full landholding of land owner.*

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**CONTACT DETAILS (To be completed by applicant/agent and detached for Office Use Only)**

<b>Name of Applicant:</b>	<b>Name of Landowner (if different):</b>
<b>Address of Applicant:</b>	<b>Address of Landowner:</b>
<b>Contact No. of Applicant:</b>	<b>Contact number of Landowner</b>
<b>Email Address of Applicant:</b>	<b>Email Address of Agent:</b>

**CURRENT OR PREVIOUS PLANNING REFERENCES (IF ANY)**

**NATURE AND EXTENT OF PROPOSED DEVELOPMENT**

**THIS APPLICATION FORM AND SITE LOCATION MAP SHOULD BE SUBMITTED TO:-** The Planning Department, Kerry County Council, Aras an Chontae, Rathass, Tralee, Co Kerry or emailed to [plan@kerrycoco.ie](mailto:plan@kerrycoco.ie)

*As soon as we receive this completed form, it will be assessed by the relevant Planner to determine the appropriate method of dealing with the consultation query, i.e. by telephone or by written report or by pre-arranged appointment. You will be contacted as soon as possible.*

**For Office Use Only**

(a) Ref. No. \_\_\_\_\_ (b) Allocated Planner: \_\_\_\_\_  
(c) Date of appointment: \_\_\_\_\_ (d) Time of appointment: \_\_\_\_\_  
(e) Dealt with by phone on \_\_\_\_\_ (f) Dealt with by report on: \_\_\_\_\_